

Date: Sunday, 21 April 2019, 4:00 PM

General Attendance:

Adam C.	Derick M.	Julie M.
Brandy F.	Donny C.	Rod F.
Brittney G.	Larry C.	Ruth Y.
Brycen W.	Jack M.	Alex B. (<i>first time</i>)
Byron P.	Jan V.	Mitch F. (<i>first time</i>)
Carol G.	Jason S.	
David C.	Jeremy F.	

Meeting Minutes:

1. Readings
2. Attendance by Position
 - 2.1. Chair: No, Derick + Jason fill in
 - 2.2. Vice Chair: Yes, Derick
 - 2.3. Panel Coordinator: Yes, Jason
 - 2.4. Secretary: Yes, Jan
 - 2.5. Women's Jail: Yes, Carol
 - 2.6. Men's Jail: Yes, Jack
 - 2.7. Orange Street: Yes, Carol
 - 2.8. Epic: No, Arielle
 - 2.9. Phoenix: No, Tahna
 - 2.10. Prison: Yes, Larry
 - 2.11. Salt Lake Behavioral: Yes, Jeremy
 - 2.12. VA Hospital: Yes, Larry
 - 2.13. Odyssey House: Yes, Ruth
 - 2.14. VOA: Yes, Rod
3. Old Business
 - 3.1. Contact Lists
 - i. Ad hoc committee comprised of Jason, Jan, Julie, Collyn, and Derick will do the following:
 - Make private comprehensive list of panel contacts
 - Make private comprehensive list of speaker volunteers
 - Make private comprehensive list of H&I emails
 - ii. Ad hoc committee is about 2/3's through this project and will be done by next area
 - 3.2. New Literature Chair Position
 - i. Jason to amend guidelines to add this position

- 3.3. Speaker Orientation
 - i. Training on speaking requested
 - ii. It is suggested that orientation and speaker training be combined
 - iii. Event will be planned for May during Learning Days
- 3.4. Recovery Ways is Requesting a Meeting
 - i. New Meeting has been organized and coordinated with facility
 - To be held on Tuesdays @ 7:00pm
 - Britney G. will be panel leader
 - ii. Discussion of issue internal to starting this meeting
 - A conflict of interest has occurred where a member is also an employee of this facility. Some decisions and actions were taken by this member to coordinate the meeting without the Panel Coordinator's input or approval
 - As a result, a member's anonymity was compromised to the facility
 - How will we protect member anonymity and prevent conflicts of interest in the future?
 - It is the Panel Coordinator's responsibility to fully understand facility requirements and inform the leaders of these requirements
 - Those who work at treatment centers will have to recuse themselves from any position & any coordination involved in establishing or running that H&I meeting

4. Panel Reports

- 4.1. General Reports
 - i. Chair
 - Ok
 - ii. Vice Chair
 - Ok
 - iii. Secretary
 - Ok
 - iv. Panel Coordinator
 - Ok
- 4.2. Panel Reports
 - i. Women's Jail
 - All speakers to be mindful of dresscode
 - ii. Men's Jail
 - Ok
 - iii. VOA
 - A VOA Women's Meeting has been requested; Jason has reached out to facility but has heard to response yet
 - iv. Orange Street
 - Carol is now helping Lori
 - v. Valley Epic
 - No Report
 - vi. Men's Prison
 - Could use more panel members
Alex B., David C., and Joey L. are volunteering but waiting for badges

- vii. Women's Prison
 - Ok
 - viii. Phoenix
 - No report
 - ix. SL Behavioral
 - Jason reached out to Donna and only weeks away from being cleared to be a panel member for this facility
 - x. VA
 - Ok
 - xi. Odyssey House
 - Looking for panel members that can speak on Wednesdays at 12:45pm
5. **New Business**
- 5.1. Hotline
 - i. Two units inside Lone Peak prison are requesting literature
6. **Prayer and Close**

End of minutes. Thanks!